

Saint David of Wales
Vestry Agenda February 18, 2024 11:45 am - 1:15 pm

Vestry members present:

Rev. Dennis j Parker, Priest-in-Charge; Kieran Cannistra, Senior Warden; Ned Hayes, Junior Warden; Jim McConnell, Wendy Beth Oliver, Clerk; Steve Bullock-Denniston; Cass Cole; Brian Felder; Mary Hultquist; Emily Maass

Not present:

Cheaquetta Johnson

Also present: Mark Turner, Chair, Finance Team

We opened in prayer at 11:46 am and the meeting was called to order.

The Consent Agenda (Minutes of the meetings on January 21 and January 28, 2024, and the February officer reports) was approved with changes to reflect that Mary was not present at the meeting on January 28 and Steve was. Dennis moved to approve, Emily seconded, and all present approved with the exception of Mary, who abstained.

The Vestry discussed signing up for Vestry on Duty (VOD) through Palm Sunday.

The Vestry signed a card for Molly Bilyeu and her family.

Rector's Report

Rev. Dennis recommended adopting a behavioral covenant. A discussion followed. The Vestry will revisit adopting a behavioral covenant after reviewing a draft revised from the existing form. Rev. Dennis recommended that the Vestry attend the upcoming Diocese Vestry/BAC Day and looking at the covenants that will be provided then.

The Vestry previously signed a letter of support for Ned participating in the Diocesan discernment process. Ned has advised Rev. Dennis that the timing is not right for him to proceed.

Rev. Dennis called attention to the land acknowledgement prepared by Justice and Mercy that was included in the Vestry packet. Dennis will include it in the bulletin starting in March and make an announcement and will ask what congregation thinks they can do to support it.

Rev. Dennis will start teaching Episcopal 101 starting next week after the Sunday service.

Financials

Jim discussed the financial statements included in the Vestry packet. St. David's is on a calendar year fiscal year and on a cash basis. He noted the water bill and that some bills we pay annually, such as insurance, rather than monthly. The financial condition is currently good. The proceeding week the church deposited funds from Weston Foundation for \$10,000 for Brigid's Table and also insurance proceeds. Barbara Brecht will be managing reimbursement for folks purchasing food and other items for the program. St. David's is now the owner of that program and St. David's insurance will cover operation of the program.

Ned discussed insurance coverage for the bathroom accident. It will be covered by St. David's insurance.

Two items presented by the Finance Team to the Vestry for approval were discussed. The Finance Team recommended transferring \$150,000 from funds held at Rivermark Credit Union to the Diocesan Short-

Term Investment Fund (STIF) in order to earn income on these funds. STIF is a liquid fund and invests primarily in 90-day U.S. Treasuries. Funds will be transferred back from STIF if the balance at Rivermark drops below \$100,000. Ned moved to approve and the motion was seconded by Jim. A discussion followed. The motion was approved unanimously.

The Finance Team also recommended approving a proposal from Finn Buckley, Music Director, to spend \$1,955 from the funds raised in the Christmas carol auction to refurbish the piano. Wendy moved to approve and Jim seconded the proposal. The proposal was discussed. The Finance Team was satisfied by the single estimate and \$2,220 was raised from the silent auction. The motion was approved unanimously.

Emily left the meeting.

Mary presented proposal for changes to sanctuary to take out the first 4 pew rows on the right side (stage left) and use that space for the choir and the piano, and to make additional changes. A discussion followed, that included the benefits for the choir and where the pews would be stored. The change was supported by the Rector and the Music Director. Vestry approval was not required to make this change. The timing will be dependent on when the piano can be worked on and moved. Finn will proceed with the piano refurbishment and having the piano moved.

Rector's Discretionary Fund

Rivermark has not permitted Rev. Dennis to have signing authority for the Rector's Discretionary Fund. The Finance Team recommended that Rev. Dennis open an account at another institution for these funds and that the account be reviewed every six months.

Steve moved and Cass seconded a motion to approve the following:

Resolved that Rev. Dennis j Sagun Parker is authorized to open a deposit account for the Rector's Discretionary Fund at OnPoint Community Credit Union (the "Credit Union"), to submit and sign any forms in connection with opening such account on behalf of St. David of Wales, along with all other documentation required by the Credit Union, and to perform all other such acts and deeds as may be required by the Credit Union to open such account; and
Resolved that Rev. Dennis j Sagun Parker is authorized to operate such account and to be an authorized signer.

The motion also included the requirement that the account be reviewed by the Treasurer or the Treasurer's delegate every six months. All approved with Rev. Dennis abstaining. Rev Dennis will move funds from Rivermark.

Digital and Nondigital Security.

Kieran discussing digital and nondigital security. There was a recent scam impersonating Rev Dennis and at least one parishioner bought gift cards. We also have information on church drives. We will look for guidelines on protecting privacy. We also discussed sending a letter to parishioners warning them of scams and providing training.

Diocesan Vestry/BAC Day

Kieran discussed Vestry BAC day to be held on February 24 and who is attending and distributed a Vestry Resource Guide provided by the Oregon Diocese.

Parochial Report

The Parochial Report was not included in the Vestry Packet and will be distributed by email for approval.

Building Update

Both Ned and Kieran provided an update on the church building. A beam required for continued work in the kitchen has been installed. We have bids on the bathrooms. We have not been able to get a roofing contractor to bid on roof above altar. No decision has been made yet on whether to upgrade to plumbing. It was discovered that breezeway door to the outside can be opened even when we think it is locked and it was fixed by locksmith today. The locksmith also replaced the lock to the Sacristy, which we had been unable to open and it appeared that it has been tampered with.

The Vestry discussed getting new locks, including the possibility of a combination lock for back door. Ned will look into bid for new doors.

Family Promise

Cass reported that the remaining dates for Family Promise in 2024 are May 19-26. July 14-21, Nov 10-17.

Kieran encouraged Vestry members to try our volunteer opportunities at least once. Ned mentioned that people can also get trained for junior youth group, youth group, and Godly play.

Search

Rev Dennis advised that the search process will be started after Easter and we will work with Chris Craun from Diocese. Kieran advised that the task force to discuss financial opportunities and challenges with a part-time or a full-time rector, has been meeting weekly. They will likely have questions that the profile and search committee will need to answer, including whether the new rector should be half-time or full-time.

The meeting was closed in Prayer at 1:13 by Rev. Dennis.