

Senior Warden Report: June 2024

So, chosen by God for this new life of love, dress in the wardrobe God picked out for you: compassion, kindness, humility, quiet strength, discipline. Be even-tempered, content with second place, quick to forgive an offense. Forgive as quickly and completely as the Master forgave you. And regardless of what else you put on, wear love. It's your basic, all-purpose garment. Never be without it.

~ *Colossians 3:14 (The Message)*

It's summer, which usually means things slow down. Not here, baby:

- I've personally heard good feedback about the quarterly meeting; we can mess with the agenda and mic management a bit, but I believe it's worth continuing. Solid information was shared in both directions. Many thanks to Karen Dollar and Cindy Marvin for presenting on behalf of the task force. The profile team (Jeff Hultquist, Skip Johnson, Cindy Marvin, and Derek Moyer) have a lot to wrestle with. We should all be prepared to share our needs and thoughts with them.
- As Dennis j+ announced during the meeting, vestry approved by vote Mary Hultquist as our new Jr. Warden. Ned Hayes will serve as lead for the AV team. Thank you both!
- Our new music director, Josh Hegg, organized two vocal master classes for us led by his friend and vocalist [Dr. Ty Chiko](#). The first took place Thursday 13 June; a second will take place at 6:30 on Thursday 27 June. The classes are designed to teach vocal health and technique and are open to *everyone*.
- Thanks also to the Justice & Mercy team for developing [St. David's Land Acknowledgement](#) and for organizing a summer book group to help us more deeply understand and live into the spirit of it. Congregants of St John's (Milwaukie) will join us at our 6pm potluck on 26 June for an initial meeting. They will join us again on 10 July to discuss [The Cost of Free Land: Jews, Lakota, and an American Heritage](#), by Rebecca Clarren and on 14 August to discuss [The Four Vision Quests of Jesus](#), by Steven Charleston. Rev. Jeanne Kaliszewski+ of St. John's will lead.
- For June, July, and August we'll also meet for potluck at 6pm on the 4th Wednesday of each month, followed by "Mass on the Grass," an opportunity for us to celebrate the Eucharist together outdoors.
- We have some fundraisers in the works, during which I hope we can all explore how and where we want as a parish to invest in ourselves, our building, and our work.
- **This Wednesday is Juneteenth!** Please join us in the Parish Hall for our celebration. Setup and games will begin at 4pm, followed by a potluck at 5pm. (Please stick around at 7pm for cleanup, if you're able!)
- Finally, The Episcopal Church's 81st General Convention takes place 23-28 June in Louisville. [For more information about convention and what takes place there, follow this link.](#)

As always, let me know if you have questions, comments, or concerns.

Submitted by Kieran Cannistra, Senior Warden

Greetings from your new junior warden! 😊

This month has been spent getting a handle on all the intricacies of junior-wardenhood, from ascertaining relevant procedures to coming to grips with all the current projects, to-do lists, and building partners.

BATHROOMS:

Getting all the bathrooms back to working order and usage is currently my highest priority. The biggest challenge is finding a time for the plumbers to finish the behind-the-walls work, which requires a couple of days of having the water turned off. This can be daunting with an elementary school, a preschool, and drama camp all using the facilities Monday through Fridays. Porta-potties are not conducive to preschoolers! We have worked with the plumbers to come up with a better solution that only turns the water off twice for one hour each time. The plumbing work is now scheduled for June 25 & 26.

Completed bathrooms will have:

- Repiped bathroom sinks
- New metered faucets to every bathroom sink (no more chance of leaving the water on!)
- New downstairs toilets and sinks
- Better lighting in all bathrooms
- New paper towel & toilet paper dispensers in each bathroom (fewer paper towel bits on the floor!)
- Replacement stall doors in downstairs bathrooms
- Pull-down baby changing tables in upstairs bathrooms (for ADA access)

Still pending are drywall installers/painters, paint color choices, and flooring for downstairs bathrooms and upstairs hallway.

CHANCEL / ALTAR:

As a first step to bringing the altar closer to the congregation, the altar has been moved forward to in front of the current raised platforms. This change has the added benefit of not being underneath the roof leak! Future work on changes to this area is pending.

ROOF LEAKS:

After receiving some fairly huge estimates to fix the roof with the existing copper material, we have taken a step back and are looking at other materials, which opens to a wider pool of available roofers beyond the specialized copper roofers. Chris Norloff is leading up the search and compilation of estimates for the Buildings & Grounds team.

BUILDING CURATOR / BUILDING MAINTENANCE:

The search for a permanent building curator is in full swing, and the position has been posted. We have started receiving resumé's.

Buildings & Grounds meetings have restarted with a small team, and we're attacking various issues on a priority basis. We're always looking for more volunteers! Garden work parties have also restarted on Saturday mornings from 8 – 9:45am.

KITCHEN:

Progress continues! Please see the BII report for more info.

OTHER PROJECTS:

Doors: We're getting quotes for new front & parking lot double doors and locally-managed keypad locks. We may or may not need new doors for this. TBD.

Re-keying indoor locks: We have a quote for rekeying that includes both interior and exterior locks. Since we may be getting new doors, we are decoupling the two and moving forward with only the interior locks at this time.

Windows: In addition to the broken window in the HoAP area and cracked window next to it, we've identified two more windows in the PFS area that are in need of replacing. There is a stained glass double window (top & bottom) that is bowing and a safety issue when attempting to open it. There is also a previously boarded up pane in another classroom that we would like to replace. Timeline for replacement is the week of July 1-5.

Respectfully submitted,
Mary

Saint David of Wales Episcopal Church

Statement of Activity

January - May, 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	80,649.95
40300 Gifts/Open Plate	5,988.54
Total 40000 Pledges, Loose Plate and Gifts	86,638.49
41000 Other Income	
41100 Building Use Fees{25}	52,438.00
41200 Fundraising Events	
41250 Fundraising Income Other	31.02
Total 41200 Fundraising Events	31.02
41800 Interest Income Banking	177.46
Total 41000 Other Income	52,646.48
42000 Restricted Funds	
42203 Kitchen Remodel Funds	-7,906.71
42210 Music Fund	2,705.00
42213 Building Fund	15,873.10
42214 Capital Campaign Donations	300.00
42215 Capital Building Expenditures	-19,905.94
42222 Justice Fund	-660.96
42223 Brigid's Table	9,159.97
42226 EFM (Education for Ministry)	-533.08
42227 Memorial Fund	-700.00
42230 Children's Ministry Fund	75.00
42235 Clergy Discretionary Fund	-4,158.84
42236 Pass Thru Rector Discretionary	400.00
Total 42235 Clergy Discretionary Fund	-3,758.84
42242 Operating Gifts Fund	-3,600.00
Total 42000 Restricted Funds	-8,952.46
Unapplied Cash Payment Revenue	310.00
Total Revenue	\$130,642.51
GROSS PROFIT	\$130,642.51
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	18,400.65
60200 Building Curator	3,666.50
60300 Children's Ministry Coordinator	12,409.18
60400 Music Director	6,158.04
60500 Nursery Care	1,662.22
60600 Parish Administrator	10,179.43
60610 Administrator Pension	903.24

Saint David of Wales Episcopal Church

Statement of Activity

January - May, 2024

	TOTAL
60620 Administrator Health Insurance	6,015.00
60630 Administrator Life Insurance	33.50
60640 Bookkeeper/financial services	200.00
Total 60000 Compensation	59,627.76
62000 Building & Grounds Expenses	
62200 Building and Property Security	769.38
62300 Building & Janitorial Supplies	871.98
62400 Janitorial Service Contractor	1,369.76
62550 Grounds/Landscaping Maintenance	175.00
62560 Repairs and Maintenance	1,582.75
Total 62000 Building & Grounds Expenses	4,768.87
62600 DPA	16,005.00
63000 Church & Office Expenses	
63100 Altar Guild	-100.00
63175 Children's Ministry Expense	629.72
63200 Church & Misc Supplies	254.37
63225 Conferences and Meetings	160.00
63250 Copier Expenses	2,097.51
63350 Dues and Subscriptions	475.00
63400 Licenses and Fees	155.97
63450 Ministry Expenses	454.06
63500 Music Expenses/ Non Personnel	971.50
63550 Office Supplies & Expenses	615.04
63600 Parish Hospitality	1,375.90
63650 Postage and Delivery	24.75
63750 Telephone/Fax/Internet Expense	1,770.67
63800 Youth Ministry Expense Not Compensation	327.35
Total 63000 Church & Office Expenses	9,211.84
63620 Taize Service	
63627 Taize Service - Donations	-223.00
Total 63620 Taize Service	-223.00
64000 Insurance Expense	
64100 Property & Liability Ins.	5,101.50
Total 64000 Insurance Expense	5,101.50
66700 Professional Services	
66720 Supply Musicians	1,600.00
66730 Supply Clergy	400.00
Total 66700 Professional Services	2,000.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	329.30
Total 68300 Travel and Meetings	329.30

Saint David of Wales Episcopal Church

Statement of Activity

January - May, 2024

	TOTAL
68600 Utilities	
68630 Gas	7,980.04
68640 Water	5,260.97
68800 Electricity	3,147.00
68850 Garbage	817.63
Total 68600 Utilities	17,205.64
69000 PayPal Fees	35.72
69120 Vanco Fees	296.19
Unapplied Cash Bill Payment Expenditure	73.58
Total Expenditures	\$114,432.40
NET OPERATING REVENUE	\$16,210.11
NET REVENUE	\$16,210.11

Saint David of Wales Episcopal Church

Statement of Activity

May 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	13,606.13
40300 Gifts/Open Plate	1,294.49
Total 40000 Pledges, Loose Plate and Gifts	14,900.62
41000 Other Income	
41100 Building Use Fees{25}	4,145.00
41200 Fundraising Events	
41250 Fundraising Income Other	31.02
Total 41200 Fundraising Events	31.02
41800 Interest Income Banking	25.94
Total 41000 Other Income	4,201.96
42000 Restricted Funds	
42203 Kitchen Remodel Funds	-5,610.00
42213 Building Fund	-1,108.12
42222 Justice Fund	25.00
42223 Brigid's Table	-310.98
42230 Children's Ministry Fund	25.00
42235 Clergy Discretionary Fund	-1,415.00
42236 Pass Thru Rector Discretionary	400.00
Total 42235 Clergy Discretionary Fund	-1,015.00
Total 42000 Restricted Funds	-7,994.10
Unapplied Cash Payment Revenue	110.00
Total Revenue	\$11,218.48
GROSS PROFIT	\$11,218.48
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	3,678.37
60200 Building Curator	350.00
60300 Children's Ministry Coordinator	2,803.47
60500 Nursery Care	353.64
60600 Parish Administrator	2,220.75
60620 Administrator Health Insurance	1,203.00
60630 Administrator Life Insurance	6.70
Total 60000 Compensation	10,615.93
62000 Building & Grounds Expenses	
62300 Building & Janitorial Supplies	97.59
62400 Janitorial Service Contractor	337.15
62560 Repairs and Maintenance	337.50
Total 62000 Building & Grounds Expenses	772.24
62600 DPA	3,201.00

Saint David of Wales Episcopal Church

Statement of Activity

May 2024

	TOTAL
63000 Church & Office Expenses	
63175 Children's Ministry Expense	376.67
63250 Copier Expenses	285.82
63350 Dues and Subscriptions	119.00
63550 Office Supplies & Expenses	62.65
63600 Parish Hospitality	182.48
63650 Postage and Delivery	24.75
63750 Telephone/Fax/Internet Expense	325.65
63800 Youth Ministry Expense Not Compensation	227.35
Total 63000 Church & Office Expenses	1,604.37
63620 Taize Service	
63627 Taize Service - Donations	-65.00
Total 63620 Taize Service	-65.00
66700 Professional Services	
66720 Supply Musicians	200.00
Total 66700 Professional Services	200.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	329.30
Total 68300 Travel and Meetings	329.30
68600 Utilities	
68630 Gas	753.21
68640 Water	804.37
68800 Electricity	701.00
68850 Garbage	155.00
Total 68600 Utilities	2,413.58
69000 PayPal Fees	5.20
69120 Vanco Fees	60.90
Unapplied Cash Bill Payment Expenditure	73.58
Total Expenditures	\$19,211.10
NET OPERATING REVENUE	\$ -7,992.62
NET REVENUE	\$ -7,992.62

Saint David of Wales Episcopal Church

Statement of Activity

January - May, 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	80,649.95
40300 Gifts/Open Plate	5,988.54
Total 40000 Pledges, Loose Plate and Gifts	86,638.49
41000 Other Income	
41100 Building Use Fees{25}	52,438.00
41200 Fundraising Events	
41250 Fundraising Income Other	31.02
Total 41200 Fundraising Events	31.02
41800 Interest Income Banking	177.46
Total 41000 Other Income	52,646.48
Total Revenue	\$139,284.97
GROSS PROFIT	\$139,284.97
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	18,400.65
60200 Building Curator	3,666.50
60300 Children's Ministry Coordinator	12,409.18
60400 Music Director	6,158.04
60500 Nursery Care	1,662.22
60600 Parish Administrator	10,179.43
60610 Administrator Pension	903.24
60620 Administrator Health Insurance	6,015.00
60630 Administrator Life Insurance	33.50
60640 Bookkeeper/financial services	200.00
Total 60000 Compensation	59,627.76
62000 Building & Grounds Expenses	
62200 Building and Property Security	769.38
62300 Building & Janitorial Supplies	871.98
62400 Janitorial Service Contractor	1,369.76
62550 Grounds/Landscaping Maintenance	175.00
62560 Repairs and Maintenance	1,582.75
Total 62000 Building & Grounds Expenses	4,768.87
62600 DPA	16,005.00
63000 Church & Office Expenses	
63100 Altar Guild	-100.00
63175 Children's Ministry Expense	629.72
63200 Church & Misc Supplies	254.37
63225 Conferences and Meetings	160.00
63250 Copier Expenses	2,097.51

Saint David of Wales Episcopal Church

Statement of Activity

January - May, 2024

	TOTAL
63350 Dues and Subscriptions	475.00
63400 Licenses and Fees	155.97
63450 Ministry Expenses	454.06
63500 Music Expenses/ Non Personnel	971.50
63550 Office Supplies & Expenses	615.04
63600 Parish Hospitality	1,375.90
63650 Postage and Delivery	24.75
63750 Telephone/Fax/Internet Expense	1,770.67
63800 Youth Ministry Expense Not Compensation	327.35
Total 63000 Church & Office Expenses	9,211.84
63620 Taize Service	
63627 Taize Service - Donations	-223.00
Total 63620 Taize Service	-223.00
64000 Insurance Expense	
64100 Property & Liability Ins.	5,101.50
Total 64000 Insurance Expense	5,101.50
66700 Professional Services	
66720 Supply Musicians	1,600.00
66730 Supply Clergy	400.00
Total 66700 Professional Services	2,000.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	329.30
Total 68300 Travel and Meetings	329.30
68600 Utilities	
68630 Gas	7,980.04
68640 Water	5,260.97
68800 Electricity	3,147.00
68850 Garbage	817.63
Total 68600 Utilities	17,205.64
69000 PayPal Fees	35.72
69120 Vanco Fees	296.19
Total Expenditures	\$114,358.82
NET OPERATING REVENUE	\$24,926.15
NET REVENUE	\$24,926.15

Saint David of Wales Episcopal Church

Statement of Financial Position

As of June 6, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	34,589.02
10200 Rivermark Parish Savings	132,727.84
10300 Rivermark Roof Savings	66,166.62
10400 Rector Rivermark Checking	3,378.17
10500 PayPal	244.75
10600 Kitchen Savings	25,023.59
10700 Capital Savings	47,715.33
10750 Diocesan Investment Fund - Fifth Third Bank	150,000.00
10800 Petty Cash	159.24
Total Bank Accounts	\$460,004.56
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
12000 Undeposited Funds	415.00
Total Other Current Assets	\$415.00
Total Current Assets	\$460,419.56
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,713,621.55
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
10900 Credit Card	0.00
Total Credit Cards	\$0.00
Total Current Liabilities	\$0.00

Saint David of Wales Episcopal Church

Statement of Financial Position

As of June 6, 2024

	TOTAL
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
20220 PPP Loan	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	410,033.43
Net Revenue	21,854.13
Total Equity	\$6,713,621.55
TOTAL LIABILITIES AND EQUITY	\$6,713,621.55

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Pledges, Loose Plate and Gifts				
40100 Pledges	80,649.95	72,916.65	7,733.30	110.61 %
40300 Gifts/Open Plate	5,988.54	5,000.00	988.54	119.77 %
Total 40000 Pledges, Loose Plate and Gifts	86,638.49	77,916.65	8,721.84	111.19 %
41000 Other Income				
41100 Building Use Fees{25}	52,438.00	39,583.35	12,854.65	132.47 %
41200 Fundraising Events		2,083.35	-2,083.35	
41250 Fundraising Income Other	31.02		31.02	
Total 41200 Fundraising Events	31.02	2,083.35	-2,052.33	1.49 %
Total 41000 Other Income	52,469.02	41,666.70	10,802.32	125.93 %
Total Revenue	\$139,107.51	\$119,583.35	\$19,524.16	116.33 %
GROSS PROFIT	\$139,107.51	\$119,583.35	\$19,524.16	116.33 %
Expenditures				
60000 Compensation				
60160 Rector Professional Expenses		1,250.00	-1,250.00	
60200 Building Curator	3,666.50	8,125.00	-4,458.50	45.13 %
60300 Children's Ministry Coordinator	12,409.18	10,493.35	1,915.83	118.26 %
60400 Music Director	6,158.04	9,791.65	-3,633.61	62.89 %
60500 Nursery Care	1,662.22	1,250.00	412.22	132.98 %
60600 Parish Administrator	10,179.43	12,545.00	-2,365.57	81.14 %
60610 Administrator Pension	903.24	1,129.15	-225.91	79.99 %
60620 Administrator Health Insurance	6,015.00	2,500.00	3,515.00	240.60 %
60630 Administrator Life Insurance	33.50		33.50	
60640 Bookkeeper/financial services	200.00	333.35	-133.35	60.00 %
60800 Payroll Expenses				
60820 Social Sec/Medicare		2,166.65	-2,166.65	
60830 Workers Comp/WBF/PFML		1,000.00	-1,000.00	
Total 60800 Payroll Expenses		3,166.65	-3,166.65	
Total 60000 Compensation	41,227.11	50,584.15	-9,357.04	81.50 %
60900 Business Expenses				
60920 Business Registration Fees		41.65	-41.65	
Total 60900 Business Expenses		41.65	-41.65	
62000 Building & Grounds Expenses				
62200 Building and Property Security	769.38	1,000.00	-230.62	76.94 %
62300 Building & Janitorial Supplies	871.98	625.00	246.98	139.52 %
62400 Janitorial Service Contractor	1,369.76	2,166.65	-796.89	63.22 %
62550 Grounds/Landscaping Maintenance	175.00	625.00	-450.00	28.00 %
62560 Repairs and Maintenance	1,582.75	8,333.35	-6,750.60	18.99 %
Total 62000 Building & Grounds Expenses	4,768.87	12,750.00	-7,981.13	37.40 %
62600 DPA	16,005.00	16,002.90	2.10	100.01 %
63000 Church & Office Expenses				

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - May, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
63100 Altar Guild	-100.00	416.65	-516.65	-24.00 %
63150 Bank Charges		468.75	-468.75	
63175 Children's Ministry Expense	629.72	208.35	421.37	302.24 %
63200 Church & Misc Supplies	254.37		254.37	
63225 Conferences and Meetings	160.00	416.65	-256.65	38.40 %
63250 Copier Expenses	2,097.51	833.35	1,264.16	251.70 %
63350 Dues and Subscriptions	475.00	93.75	381.25	506.67 %
63400 Licenses and Fees	155.97	135.40	20.57	115.19 %
63450 Ministry Expenses	454.06	1,250.00	-795.94	36.32 %
63500 Music Expenses/ Non Personnel	971.50	833.35	138.15	116.58 %
63550 Office Supplies & Expenses	615.04	416.65	198.39	147.62 %
63600 Parish Hospitality	1,375.90	1,000.00	375.90	137.59 %
63650 Postage and Delivery	24.75	291.65	-266.90	8.49 %
63750 Telephone/Fax/Internet Expense	1,770.67	1,875.00	-104.33	94.44 %
63800 Youth Ministry Expense Not Compensation	327.35	208.35	119.00	157.12 %
Total 63000 Church & Office Expenses	9,211.84	8,447.90	763.94	109.04 %
63620 Taize Service				
63627 Taize Service - Donations	-223.00		-223.00	
Total 63620 Taize Service	-223.00		-223.00	
64000 Insurance Expense				
64100 Property & Liability Ins.	5,101.50	3,541.65	1,559.85	144.04 %
Total 64000 Insurance Expense	5,101.50	3,541.65	1,559.85	144.04 %
66700 Professional Services				
66720 Supply Musicians	1,600.00	500.00	1,100.00	320.00 %
66730 Supply Clergy	400.00	925.00	-525.00	43.24 %
Total 66700 Professional Services	2,000.00	1,425.00	575.00	140.35 %
68300 Travel and Meetings				
68310 Conference, Convention, Me{257}	329.30		329.30	
Total 68300 Travel and Meetings	329.30		329.30	
68600 Utilities				
68630 Gas	7,980.04	6,250.00	1,730.04	127.68 %
68640 Water	5,260.97	3,000.00	2,260.97	175.37 %
68800 Electricity	3,147.00	2,916.65	230.35	107.90 %
68850 Garbage	817.63	1,666.65	-849.02	49.06 %
Total 68600 Utilities	17,205.64	13,833.30	3,372.34	124.38 %
69000 PayPal Fees	35.72		35.72	
69120 Vanco Fees	296.19		296.19	
Total Expenditures	\$95,958.17	\$106,626.55	\$ -10,668.38	89.99 %
NET OPERATING REVENUE	\$43,149.34	\$12,956.80	\$30,192.54	333.02 %
NET REVENUE	\$43,149.34	\$12,956.80	\$30,192.54	333.02 %